

# **Chariho Regional High School**

453 Switch Road  
Wood River Junction, RI 02894

**Robert A. Mitchell**

*Principal*

**Elizabeth H. Sinwell**

*Assistant Principal*

**Marilyn A. Massey**

*Director, Career and Technical Center*

**Catherine S. Downey**

*Dean of Students*

**Brian L. Tetreault**

*Dean of Students*

## **PHONE NUMBERS**

High School Main Office (401) 364-7778

Career and Technical Center (401) 364-6869

Guidance Department (401) 364-7778

**For further information about the policies and procedures  
of the Chariho Regional School District, please visit  
[www.Chariho.k12.ri.us](http://www.Chariho.k12.ri.us).**

This planner belongs to:

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE # \_\_\_\_\_ I.D. # \_\_\_\_\_

## ***The Chariho High School Mission***

***The Chariho High School faculty is dedicated to our students’  
academic, social, and civic achievement.***

***Our students’ learning is our first priority,  
a responsibility we share with the entire Chariho community,  
parents, and students themselves.***

***We commit to a comprehensive system  
that supports student success.***

### **STUDENT EXPECTATIONS**

***Chariho Regional High School, in partnership with the Rhode Island Department of Education and the Chariho community, aspires to achieve these expectations for student learning based on district, state, and national standards.***

**ACADEMIC: All students will...**

- 1. acquire, analyze, and evaluate information and ideas to effectively solve problems.***
- 2. effectively utilize literacy skills: writing, listening, and speaking; reading analysis and interpretation.***
- 3. demonstrate technological literacy in all disciplines.***
- 4. develop and exhibit an understanding of culture and the arts.***
- 5. be self-directed learners effectively using ideas and information from various disciplines.***

**CIVIC: All students will...**

- 6. develop an understanding of their own strengths and learning styles and apply this knowledge in planning for their education and career.***
- 7. analyze problems from a global perspective and contribute to society as responsible and skilled citizens.***

**SOCIAL: All students will...**

- 8. work actively and cooperatively to achieve group goals.***
- 9. make appropriate choices affecting their physical, social, and mental well-being.***
- 10. treat others with dignity and respect.***

## SCHOOL CALENDAR 2009-10

Classes will be in session from August 31, 2009 – June 15, 2010

Please note the following professional days, holidays and  
vacation periods:

Aug. 26 & 27 .....Professional Development (no students)  
 Aug. 28..... Teacher Orientation  
 Aug. 31 .....Students report to school  
 Sept. 7..... Labor Day (no school)  
 Oct. 12.....Columbus Day (no school)  
 Nov. 11.....Veteran’s Day (no school)  
 Nov. 26 & 27.....Thanksgiving Recess (no school)  
 Dec. 7 & 8 .....Parent Conferences (no school)  
 Dec. 24 – Dec 31.....Holiday Recess (no school)  
 Jan. 1 .....New Year’s Day (no school)  
 Jan. 18 .....Martin Luther King Day (no school)  
 Feb. 15 – 19 .....Winter Recess (no school)  
 April 2..... ..Good Friday (no school)  
 April 19 – 23 .....Spring Recess (no school)  
 May 31 ..... Memorial Day (no school)  
 June 15 .....HS Graduation @ URI Ryan Center  
 June 15 (or180<sup>th</sup> Day) .....Schools Close  
 June 16 – 18 .....Make-Up Days (if needed)

### Marking Periods 2009 – 2010

1 <sup>st</sup> Quarter	Aug. 31 – Oct. 30
2 <sup>nd</sup> Quarter	Nov. 2 – Jan. 22
<b>1<sup>st</sup> Semester Exams</b>	<b>Jan. 19 – Jan. 22</b>
3 <sup>rd</sup> Quarter	Jan. 25 – April 1
4 <sup>th</sup> Quarter	Apr. 5 – June 15

**Final Exams:**

<b>Seniors</b>	<b>To Be Determined</b>
<b>Grades 9-11</b>	<b>June 9 – June 15</b>

**PROGRESS REPORTS:** Midway through each marking period progress reports are sent to parents of all students.

**REPORT CARDS:** The issuance of report cards provides teachers with an important opportunity to communicate with parents about student progress. Parents are encouraged to talk to their children about academic achievement, expectations, and goals. When concerns exist, parents should feel free to contact teachers to schedule a time to meet. High School report cards are issued four times during the school year following the close of each quarter.

**CHARIHO HIGH SCHOOL GRADING SYSTEM:**

Students naturally perform at higher levels when the expectations are raised. Therefore, in an effort to encourage all students to perform at higher levels, the passing grade for the 09-10 school year is 70.

**GUIDANCE SERVICES:** The Chariho Guidance Program is an integral part of the total school program. All staff members, including counselors, teachers, and administrators, as well as parents, are responsible participants in and receive assistance from a comprehensive guidance program. The primary purpose of the Guidance Program is to support students in their growth and development. Additionally, it is a purpose of the Guidance Program to assist students to develop full respect for their own worth and for the dignity of others and to become the persons they desire to become.

**High School Counselors:** Stacy Haines-Mayne, **Chairperson**

Paul Goulet, Keith Croteau, Janet Grimes

**Career and Technical Center Counselors:**

Daniel Laliberte, Brenda Sonnenschein

**VISITORS:** Upon their arrival on campus, all visitors to the school must report to the main office in either the High School or Career and Technical Center buildings to obtain a visitor's pass. Chariho students are not permitted to invite other guests for all day visits or to visit during school hours. Exceptions to this rule will be considered when a visitor request form is completed at least two days before the expected visit. This form can be obtained in the deans' office. Students will not be called from class to talk with unexpected visitors except in emergency situations where relatives are involved.

**TELEPHONE:** A public telephone is located in the foyer for use by students for necessary outgoing calls to be made with permission of the teachers in charge during study hall time. Office phones are for school business only and, thus, cannot be used by students for personal calls. Cell phones should be turned off and out of sight during the school day and may be used, with permission, only in cases of emergency and in the foyer of the main entrance. Students cannot receive phone calls while in school. Messages of an emergency nature will be given to students by the office personnel.

**VIDEO CAMERAS:** In an effort to protect students and property, students should be aware that video cameras are in use in the high school and surrounding areas.

**FIRE DRILLS:** Exiting procedures are listed in every room and will be explained by each teacher. Students are to remain quiet and orderly while exiting so that instructions can be issued. Alternate routes may be necessary if certain exits are blocked.

After exiting the building, all students are to move away from the building and remain in class groups to give the teachers an opportunity to take attendance. This is very important in the case of an actual emergency since this is the only way we would know that someone is missing.

**STUDENT LOCKERS:** It is strongly recommended that students lock their belongings in a locker. The school will assume no responsibility for lost articles. The administration may, when the situation is warranted, search student lockers.

**STUDY PERIODS:** Students assigned to study periods are held entirely responsible for ensuring the efficient use of their study time. Students must:

- Report for daily attendance (Tardiness is not tolerated.)
- Sit in assigned seat and remain seated.
- Keep each table to no more than four students (in cafeteria).
- Report to study hall prior to going to any other location. A valid pass from the classroom teacher is required to report to the library, gym, art room, music rooms, or any classrooms throughout the school.
- Bring necessary work materials to the study hall.

**PLATO COMPUTER LAB:** Students mandatorily assigned to the PLATO program for reinforcement of skills in English and/or math will be responsible to attend their required sessions following general attendance guidelines.

**MEDIA CENTER:** Students will use the Library during their study halls as follows:

- The day before a student wishes to use the library during study hall, the student signs up in the library at the circulation desk, noting the block, the study hall room number, the name of the study hall teacher, and the student's grade.
- By 2:00 that afternoon (i.e. the day before the student wishes to use the library), the study hall teacher will be notified by a message in his/her box, that the student has requested to use the library during study hall.

- The student will go directly to the library for that block. Library staff will take attendance for that block. The student will not return to the study.
- Students will remain in the library for the entire block.
- Students who use the library during study hall third block will take first lunch.
- Ninth and tenth grade students who have advisory with study hall must also sign up the day before.
- If a student in study hall just needs to get a book, print something out, or accomplish another activity that requires just a few minutes in the library, that student should be given a green library pass that designates “10 minutes only” with the task noted by the teacher. No more than one student at a time may sign out to the library from any study hall “for 10 minutes only.”

### **ATTENDANCE POLICY**

**PURPOSE:** The purpose of the Chariho School District Attendance Policy is to bring students and teachers together so that learning can take place. Attendance at school is a serious matter and time lost from class is irretrievable. Studies show that attendance is directly related to a student’s success in school. Attendance records are also part of a student’s permanent records. Rhode Island state law requires all students between the ages of five and sixteen years to be registered in and attend school regularly.

**DEFINITIONS:**

**Exempt Absences:** Exempt absences include a student’s participation in an approved school-sponsored activity, suspension days, religious holidays, an approved college visit, a death in the family, a doctor excused illness or injury (doctor’s written excuse must be submitted within two school days of the return to school), driving test, or court appearance. Exempt absences do not count toward the attendance policy limits (see Course Credits).

**Non-Exempt Absences:** Non-exempt absences include all absences not listed as Exempt Absences. Non-exempt absences count toward the attendance policy limits (see Course Credit).

**Truancy:** A student is considered truant when he/she purposely stays away from school without parent/guardian permission. Students who do miss school with parent/guardian permission, however, can be considered truant at the discretion of the administration.

Non-Exempt Absences	Count toward 5 per semester	Work can be made up
Exempt Absences	Do not count toward 5 per semester	Work can be made up

**NOTIFICATION:** It is the responsibility of the parents/guardians to notify the school regarding a child’s absence prior to 10:30 A.M. on the day of the absence. If a parent does not call, a written excuse from the parent/guardian is required within 48 hours of the student’s return to school. When a pattern of absences develops, a written excuse may be required in addition to the phone call. This written excuse must include the date(s) of the absence(s) and the reason(s). *Please note: Parental permission in and of itself is not recognized as a legitimate reason for absence.*

Students absent from school due to illness or suspension shall not attend or participate in any school-related activity on the day of the absence. Students who leave school due to illness or without permission are not allowed to participate in any school-related activities on the day of the absence.

**COURSE CREDIT:** In order to receive credit for a course, students must earn a passing grade.

A grade cannot be earned when a student exceeds five (5) non-exempt absences in a semester and three (3) in health and physical education. In these situations, an “E” will be recorded on the report card indicating a loss of credit due to excessive absences. In such cases, an appeal can be made by completing an Attendance Appeal Application Form and submitting it to the administration.

**INTERVENTION:** The administration/designee will attempt to notify parents/guardians of absences in the following manner:

*First Stage:* Whenever a student is absent, the school will attempt to contact his/her parent or guardian to ascertain the reason. When a pattern of absenteeism develops, resources within the school, such as involvement of the guidance counselor or referral to the Student Intervention Team, will be utilized to improve attendance.

*Second Stage:* After 2 non-exempt absences in a semester, parents/guardians will be notified of the situation in writing to define the problem and explain the consequences. Parents/guardians will be informed that the student is in danger of receiving an “E” on the report card indicating a loss of credit due to excessive absences.

*Third Stage:* After 4 non-exempt absences in a semester, a letter will be sent notifying the parents/guardians of continued absences. A conference will be scheduled with parents/guardians, the student, an administrator and/or Dean of Students and other professionals. Parents/guardians will be informed that the student is in imminent danger of receiving an “E” on the report card indicating a loss of credit due to excessive absences, and immediate action should be taken to remedy the situation. A referral may be made to the Attendance Officer.

*Receiving an “E”:* After 5 non-exempt absences in a semester (3 in Health and/or 3 in PE), the student will receive an “E” on his/her report card indicating excessive absences and course credit will be denied.

**CLASS CUTS:**

- Unauthorized absences from class are prohibited.
- All class cuts will be added to the number of non-exempt class absences.
- All class cuts will result in administrative intervention.

**TARDINESS TO CLASS:**

- All students are expected to be on time to all classes.
- If a student is detained or required to be out of class for part of a class period, the student must present a pass when arriving to class. Unexcused tardies of more than fifteen (15) minutes will count as a non-exempt absence.
- Teachers will be responsible for handling discipline for a student’s first four (4) tardies per semester. Beyond the four (4) tardies, teachers will complete a disciplinary referral form specifying the student’s tardy dates to the Assistant Principal/Dean of Students, who will then take action in accordance with the Behavior Code.

**TARDINESS TO SCHOOL:**

Students who arrive to school after the 7:30 A.M. bell must report to the attendance clerk. Legitimate excuses such as doctor’s appointments and college interviews must be approved in advance by the administration.

- For any tardies in excess of two (2) in a semester, discipline will be administered in accordance with the Standards for Student Behavior. Parents/guardians will be notified when students arrive after period one without an excuse and/or when a student has reached five tardies in a semester.
- Students tardy to school must report prior to 10:30 A.M. with a valid excuse to be eligible to participate in extra- and co-curricular activities. Students arriving after 10:30 A.M. must have a doctor's note or other documentation specifying why the student arrived after this time. This documentation must be approved by the Principal/Designee.

**FAMILY TRAVEL/VACATION:** Student absence from class for purposes of family travel or vacation is a loss of valuable class time and is strongly discouraged. While disciplinary action will not be taken, the number of days missed will be counted in the total number of days absent in determining course credit.

**EARLY DISMISSALS:**

- A written request for early dismissal signed by the student's parent/guardian (or by the student if he or she is 18 years or older and has a Parental Acknowledgement Letter on file) must be presented to the office before 7:30 A.M. on the morning of the dismissal. Parental phone calls requesting an early dismissal must be approved by an administrator.
- This request must contain the date, time, reason for dismissal, telephone number for verification, and parent/guardian signature.
- Parents/guardians will be contacted for verification before the early dismissal. Students will not be released unless a parent/guardian is contacted.
- Classes missed will be counted as non-exempt absences.

**APPEAL PROCESS:** A student who has received an "E" warning may appeal this action by submitting an Attendance Appeal Application.

- An Appeal Committee will hear all appeals. Students and/or parents are responsible for initiating an appeal and requesting a hearing. The hearing is to take place within 5 school days of the appeal request.

- The Committee is comprised of one administrator, three faculty members, and one guidance counselor. An administrator will chair the Committee. The parent/guardian/student must submit to the Committee all necessary documentation supporting the appeal (doctor appointments, court appearances, religious obligations, etc.) at that the time of hearing.
- The parents/guardians/student will receive written notification of the Appeal Committee's decision.
- The Appeals Committee will consider the following criteria when making a credit decision:
  - Extenuating circumstances for the absences in question with supporting documentation.
  - Evidence of significant improvement.

After considering the above criteria and as a condition of awarding credit, the Committee may require the student to make up days or attend summer school.

**CHANGE OF ADDRESS:** The office must be notified immediately of any change in address or other pertinent information, such as telephone number or name of parent/guardian. A change of address to a new town in the district requires that a locator card be promptly obtained from the town hall of the new residence.

**18-YEAR-OLD STUDENTS:** Many students will reach the age of 18 during the school year. These students become responsible for all their actions and will be treated accordingly. Parents of 18-year-old students should inform the school administration of any arrangements made between them and the student that directs the school to confer with parents. The school has a Parent Acknowledgement Form (for students who are 18) that the parent/guardian must sign before a student, 18 years of age, may sign out of school without parent/guardian contact. See the attendance policy for details. Students signing out before the school day ends will receive an unexcused absence for the class(es) missed, unless documentation is provided per the attendance policy.

**WITHDRAWAL FROM SCHOOL:** The guidance counselor should be contacted when a student is considering withdrawing from school. Withdrawal will be reviewed and necessary papers prepared if the withdrawal becomes a reality. Transcripts will be issued only after all obligations have been met in returning books and other loaned materials.

### **Make-up Work (Due to Absence):**

It is the responsibility of the student to seek make-up work due to absence. Unless previous arrangements have been made due to extended and documented absence, the make-up of *quizzes and tests* must be scheduled and completed within five school days of the return to school.

*Homework, projects, research papers, presentations, etc.*, due during the absence are due the first day a student returns to school regardless of the class schedule. Immediately upon their return to school, students are required to meet with their teachers to obtain missed assignments (*e.g. homework, readings, and class work*) in order to be prepared for the next class meeting.

If extenuating circumstances necessitate extra time, students should meet with those teachers immediately upon their return to school to request that time.

All students are expected to attend school. Students absent from school due to illness or suspension shall not attend or participate in any school-related activity on the day of the absence. Students who leave school due to illness or without permission are not allowed to participate in any school-related activities on that day. Appointments with doctors, dentists, etc. should be made at times other than during school hours. If a student is absent for two or more days, the guidance department (315-2834) should be called to obtain assignments. Please allow school staff 24 hours to process this request. Homework may be picked up in the guidance office between the hours of 7:00 A.M. and 2:45 P.M. Other arrangements to ~~get~~ obtain assignments may be made by contacting the guidance counselor. Teachers are not obligated to provide work in advance of any unexcused absence.

### **Make-up Work—Excluding Homework (Not Due to Absence):**

It is important that students complete work in proximity to related instruction. When this occurs, the teacher is provided with an opportunity to provide meaningful feedback and additional instruction. It is also important that students develop life skills related to timeliness, promptness, and the meeting of deadlines.

All assignments are due on the day and block that the teacher has identified. When work is not submitted by the due date, an “M” (missing) is recorded and the following procedure is followed:

The student will be referred to Mandatory Academic Support (MAS) until the assignment is completed to the satisfaction of the teacher. Mandatory Academic Support (MAS) is after-school help with a student’s teacher or another teacher in that department; it reflects Chariho

High School's commitment to the learning of all students. MAS is scheduled from 2:15 P.M.-3:00 P.M. on Mondays, Tuesdays, and Wednesdays in rooms designated by the departments.

Students will be given 24 hours notice when they are assigned to MAS. MAS takes priority over all other commitments, including sports, clubs, activities, office detention, ESD, jobs, driver's education, etc. If a student fails to report to or refuses to work during MAS, the student will be referred to a Dean for Office Detention. (If the teacher notices a pattern of late work, a parent or guardian will be contacted.) It is important to note that students are always encouraged to seek extra help and are welcome to voluntarily attend MAS.

The grade earned for work submitted one school day late will be reduced by 20%; the grade earned for work submitted two to four school days late will be reduced for 30%. All work must be submitted by 2:15 P.M.

When work has not been submitted by five school days from the original due date, parents will be notified by the teacher and the student will be referred for Academic Extended School Day (ESD). Academic ESD will be assigned until the teacher verifies that the work has been satisfactorily completed.

The grade earned for work submitted between five and seven school days late will be reduced by 40%. All work must be submitted by 2:15 P.M.

When work has not been submitted by eight school days from the original due date, the student will be included in a meeting with his/her parent, teacher and administrator. Upon notice that a student has not submitted an assignment within eight school days from the original due date, the administrator will prohibit participation of the student in athletics, extra-curricular activities and special trips for a specified time period so as to encourage resolution of the problem.

The grade earned for work submitted up to two days following the meeting will be reduced by 50%; a zero will be recorded thereafter.

General notations:

1. In the event that the timing of make-up work coincides with the end of the first semester or the end of the school year, the above schedule ends with the last day of exams (for seniors, this applies to senior exams) and all work not submitted receives a grade of zero.
2. It is the responsibility of the student to find the teacher to turn in all late assignments. All school days count evenly. Assignments should be turned in even if that class is not scheduled. If the teacher is absent or otherwise unavailable, work should be date-stamped by office staff and placed in the

- teacher's mailbox.
3. In the event of extenuating circumstances (e.g. family crisis), students may appeal this policy to a committee made up of the teacher, the department chairperson, and an administrator.
  4. Extra-curricular activities comprise all activities which occur outside of the regular school day, including, but not limited to clubs, dances and class council.

### **Make-up Homework**

Homework is defined as...

- work assigned for the next class period,
- formative (practice) check to help develop skills or understanding.
- work that students must do
- work that receives immediate feedback (not just a grade) from teachers about each student's learning.

Homework is weighted no more than 15% of quarterly grade.

Grading for late homework (or alternative homework assignment if the work is reviewed in class):

- Done by beginning of next class session—50.
- After that—0.

If a student is late or incomplete on 3 homework assignments in one quarter and has an overall average below a 75, the teacher will contact parents and send a referral to the deans. The deans will issue an ESD.

## **STANDARDS FOR STUDENT BEHAVIOR** **CHARIHO HIGH SCHOOL**

The Standards for Student Behavior provide guidance to students in the fulfillment of their responsibilities as productive citizens of Chariho High School. The Standards are:

**Respect and encourage the right to teach and the right to learn at all times.**

**Be actively engaged in learning, ask questions, collaborate, and seek solutions.**

**Be on time to fulfill your daily commitments.**

**Be appropriate; demonstrate behavior that is considerate of the community, the campus, and yourself.**

**Be truthful, communicate honestly.**

**Be responsible and accountable in your choices.**

This behavior code is designed to create a safe and orderly environment. Before any teaching and learning can take place, students and staff must feel safe. Time spent in the High School must be free from the distractions of inappropriate behavior. Our goal is to change the inappropriate behaviors and to help students to accept responsibility for their actions. Our attention, therefore, is focused on shaping behavior and not on the punitive nature of issuing consequences.

This code is reviewed and amended periodically by the Behavior Committee, the administration, the superintendent, and approved by the School Committee. The code is to be administered consistently with equal enforcement for all.

The rules and regulations set forth by the Behavior Code are intended to follow the policies as set forth by the Chariho School Committee as well as state and federal statutes. Any changes and/or differences decreed at state or federal levels would take precedence over the Chariho High School Behavior Code. Consequences for infractions will be assigned according to the code listed below. Any modifications of the code in the issuing of consequences will be done at the discretion of the administration and in consultation with the teachers from whom disciplinary referrals originate.

### **LEVELS OF DISCIPLINE**

#### **Teacher Detention (T.D.)**

- Assigned for inappropriate classroom behavior (e.g., talking, disruptive behavior, unprepared for class, gum chewing, tardiness, uncovered books, littering, academic dishonesty)
- 24 hour notice is given
- Late bus passes are available

#### **Office Detention (O.D.)**

- Missing office detention due to absenteeism/suspension will result in office detention on the next day of attendance
- Detention is held in a designated area from 2:05 to 2:55 PM.
- 24-hour notice is given
- Late bus passes are available
- Students must be engaged in school-related academic work during office detention; failure to do so will result in the assignment of another office detention.

#### **Extended School Day (E.S.D.)**

- ESD is held after school hours, from 2:15 to 5:15 PM, and on Saturday morning from 8:00 to 11:00 AM, in a designated area.
- 24 hour notice is given.
- Parents/Students are responsible for transportation.
- Missing ESD due to absenteeism/suspension will result in ESD the next day of attendance.
- Students must be engaged in school-related academic work during ESD; failure to do so will result in the assignment of another ESD.

**Suspension (O.S.S.)**

- Serious violations of the behavior code will result in out-of-school suspension (OSS).
- Suspensions start the day of or the day after the violation.
- A parental meeting must occur prior to readmission.
- Serious or excessive violations may result in a referral to the Superintendent for further consequences.

<i>Standards for Student Behavior Infraction</i>	<i>Frequency of Infraction</i>	<i>Consequence</i>
<b>I. Academic</b>		
A. Cheating, Forgery, Plagiarism	All Violations	Dependent upon the severity of the offense, one of the following consequences may be imposed: 1. Grade Reduction and E.S.D. Assignment(s) 2. Grade of Zero and 1 E.S.D. Assignment(s) In either case, the original assignment must be redone
<b>II. Accountability</b>		
A. Cutting, Removal from, or Leaving Class or Lunch	1 <sup>st</sup> Violation	1 E.S.D. Assignment
	2 <sup>nd</sup> & Subsequent Violations	1-3 E.S.D. Assignment(s)
B. Cutting, Removal from, or Leaving ESD	All Violations	1 O.S.S. Assignment; Maximum 1 E.S.D. Assignment
C. Cutting, Removal from, or Leaving Office Detention	All Violations	1 E.S.D. Assignment; Maximum 1 O.D. Assignment

D. Cutting, Removal from, or Leaving Teacher Detention	All Violations	1 O.D. Assignments; Make T.D. Assignment
E. Cutting, Removal from, or Leaving Saturday Service	All Violations	1 O.S.S. Assignment; Make Saturday Service
F. Leaving Chariho Campus	1 <sup>st</sup> Violation	1 E.S.D. Assignment
	2 <sup>nd</sup> Violation	1-3 E.S.D. Assignment(s)
	3 <sup>rd</sup> & Subsequent Violations	1-3 O.S.S. Assignment(s)
G. Tardy to Class, Lunch or Other Assigned Area	1 <sup>st</sup> & 2 <sup>nd</sup> Violations	Warning
	3 <sup>rd</sup> & 4 <sup>th</sup> Violations	1 T.D. (class) or O.D. Assignment
	5 <sup>th</sup> & Subsequent Violations	1 E.S.D. Assignment
H. Tardy to School	1 <sup>st</sup> & 2 <sup>nd</sup> Violations	Warning
	3 <sup>rd</sup> & 4 <sup>th</sup> Violations	1 O.D. Assignment
	5 <sup>th</sup> & Subsequent Violations	1-3 E.S.D. Assignment
I. Truancy	All Violations	1-3 E.S.D. Assignment(s)
<b>III. Behavior</b>		
A. Class Disruption	1 <sup>st</sup> Violation	1-3 T.D. Assignment
	2 <sup>nd</sup> Violation	1-3 O.D. Assignment(s)
	3 <sup>rd</sup> & Subsequent Violations	1-3 E.S.D. Assignment(s)
B. Damage, Theft, Vandalism of Property	1 <sup>st</sup> Violation	1 E.S.D. Assignment, Restitution, Possible Police Contact
	2 <sup>nd</sup> Violation	1-3 E.S.D. Assignment(s), Restitution, Possible Police Contact
	3 <sup>rd</sup> & Subsequent Violations	1-3 O.S.S. Assignment(s), Restitution, Police Contact, Referral to Superintendent, School Committee for Adm. Discipline and Intervention. May Include Indefinite Suspension from School
C. Possession of Disruptive or Potentially Unsafe Devices (e.g., stink bombs, water pistols, air horns, lighters, etc.)	1 <sup>st</sup> Violation	1 E.S.D. Assignment

	2 <sup>nd</sup> Violation	2-3 E.S.D. Assignment(s)
	3 <sup>rd</sup> & Subsequent Violations	1-3 O.S.S. Assignment(s)
<b>D. Insubordination, Defiance, Disrespectful Behavior</b>		
	1 <sup>st</sup> Violation	1 E.S.D. Assignment
	2 <sup>nd</sup> Violation	1-3 E.S.D. Assignment(s)
	3 <sup>rd</sup> & Subsequent Violations	1-3 O.S.S. Assignment(s)
<b>E. Lunchroom Misconduct</b>		
	1 <sup>st</sup> Violation	1 O.D. Assignment
	2 <sup>nd</sup> Violation	1-3 O.D. Assignment(s)
	3 <sup>rd</sup> & Subsequent Violations	1-3 E.S.D Assignment(s)
<b>F. Physically Aggressive Behavior</b>		
	1 <sup>st</sup> Violation	1-3 O.D. Assignments
	2 <sup>nd</sup> Violation	1-3 E.S.D. Assignment(s)
	3 <sup>rd</sup> & Subsequent Violations	1-5 O.S.S. Assignments, P Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
<b>G. Vulgarity, Obscene Gestures, Pornography</b>		
	1 <sup>st</sup> Violation	1-3 E.S.D. Assignment(s), Police Contact
	2 <sup>nd</sup> & Subsequent Violations	1-3 O.S.S. Assignment(s), Police Contact
<b>H. Vulgarity, Obscene Gestures, Pornography Directed at an Individual</b>		
	All Violations	1-3 O.S.S. Assignment(s), Police Contact
<b>IV. Endangering Behavior</b>		
<b>A. Threatening Behavior (e.g., threats of arson and bombs, false alarms, false 911, threats to individuals)</b>		
	All Violations	3-10 O.S.S. Assignments, Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School.
<i>Please note: Persons making threats involving substantial harm to others will be referred to the school psychologist; the severest of penalties will be imposed.</i>		
<b>B. Assault (including date-related assault) , Arson, Bomb</b>		
	All Violations	5-10 O.S.S. Assignments, Contact, Referral to the

		Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School.
C. Fighting (or instigating a fight)	1 <sup>st</sup> Violation	1-3 O.S.S. Assignment(s), Police Contact
	2 <sup>nd</sup> & Subsequent Violations	3-10 O. S. S. Assignments Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
D. Harassment (e.g., bullying, cyber bullying, intimidation, verbal/physical, stalking, hazing, extortion)	1 <sup>st</sup> Violation	1-3 O.S.S. Assignment(s), Police Contact
	2 <sup>nd</sup> & Subsequent Violations	3-10 O. S. S. Assignments Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
E. Sexual Harassment	1 <sup>st</sup> Violation	1-3 O.S.S. Assignment(s), Police Contact
	2 <sup>nd</sup> & Subsequent Violations	3-10 O. S. S. Assignments Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
F. Dating Violence (other than assault)	1 <sup>st</sup> Violation	1-3 O.S.S. Assignment(s), Police Contact
	2 <sup>nd</sup> & Subsequent Violations	3-10 O.S.S. Assignments, Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention

		May Include Indefinite Su from School
G. Possession of Weapons, Bullets or Facsimile	All Violations	1-10 O.S.S. Assignments, Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
H. Use of Disruptive or Potentially Unsafe Devices (e.g., stink bombs, water pistols, air horns, lighters, etc.)	All Violations	1-3 O.S.S. Assignment(s), Restitution, Possible Polic Contact, and Possible Refe Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
I. Video Voyeurism	All Violations	1-10 O.S.S. Assignments, Contact, Referral to the Su tendent and/or School Con for Additional Discipline a Intervention, Which May I Indefinite Suspension from
<b>V. Other</b>		
A. Cell Phones/Recreational Equipment	1 <sup>st</sup> Violation	Confiscation and Review; End of Day
	2 <sup>nd</sup> Violation	Confiscation and Review; Pick Up; 1-3 O.D. Assignm
	3 <sup>rd</sup> & Subsequent Violations	Confiscation and Review; Pick Up; 1-3 E.S.D. Assig
B. Dress Code Violations	1 <sup>st</sup> Violation	Warning, Replacement of
	2 <sup>n</sup> Violation	1-3 O.D. Assignment(s), Replacement of Clothing
	3 <sup>rd</sup> & Subsequent Violations	1-3 E.S.D. Assignment(s), Replacement of Clothing
C. Distribution of Unauthorized Material	1 <sup>st</sup> Violation	1-3 O.D. Assignment(s)
	2 <sup>nd</sup> Violation	1-3 E.S.D. Assignment(s)

	3 <sup>rd</sup> & Subsequent Violations	1-3 O.S.S. Assignment(s), Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
D. Gambling	1 <sup>st</sup> Violation	1-3 O.D. Assignment(s), P Police Contact
	2 <sup>nd</sup> Violation	1-3 E.S.D. Assignment(s), Police Contact
	3 <sup>rd</sup> & Subsequent Violations	1-5 O.S.S. Assignment(s), Contact, Referral to the Superintendent and/or Sch Committee for Additional Discipline and Intervention May Include Indefinite Su from School
E. Headwear (e.g., hats, hoods, bandannas)	1 <sup>st</sup> Violation	Warning
	2 <sup>nd</sup> Violation	Confiscation with Return a Day.
	3 <sup>rd</sup> & Subsequent Violations	Confiscation with Parent F
F. Overt Display of Affection	1 <sup>st</sup> Violation	Warning
	2 <sup>nd</sup> Violation	1-3 O.D. Assignment(s)
	3 <sup>rd</sup> and Subsequent Violations	1-3 E.S.D. Assignment(s)
G. Retailing	1 <sup>st</sup> Violation	1-3 O.D. Assignment(s)
	2 <sup>nd</sup> & Subsequent Violations	1-3 E.S.D. Assignment(s)
<b>VI. Substance Abuse</b>		
A. Smoking/Possession of Tobacco Product	1 <sup>st</sup> Violation	2 E.S.D. Assignment(s), Completion of Reflective 1
	2 <sup>nd</sup> Violation	3 E.S.D. Assignments, 5 h Community Service, Refe Student Assistance Counse
	3 <sup>rd</sup> Violation	1 O.S.S. Assignment, 10 h Community Service

B. Possession of Controlled Substance	1 <sup>st</sup> Violation	3 O.S.S. Assignments, Police Contact, 10 Hours Community Service, Referral to the Student Assistance Counselor, Completion of Reflective Paper
	2 <sup>nd</sup> & Subsequent Violations	10 O.S.S. Assignments, Police Contact, Referral to the Superintendent and School Committee for Additional Discipline and Intervention. May Include Indefinite Suspension from School
C. Use of Controlled Substances	All Violations	10 O.S.S. Assignments, Referral to Student Assistance Counselor, Police Contact, Referral to Superintendent and/or School Committee for Additional Discipline and Intervention. May Include Indefinite Suspension from School
D. Distribution, Sale, or Intent of Sale of Controlled Substances or Falsely Presented Substances	All Violations	10 O.S.S. Assignments, Referral to Student Assistance Counselor, Police Contact, Referral to Superintendent and/or School Committee for Additional Discipline and Intervention. May Include Indefinite Suspension from School
E. Possession/Distribution or Sale of Paraphernalia	1 <sup>st</sup> Violation	3 O.S.S. Assignments, Police Contact, 10 Hours Community Service, Completion of Reflective Paper, Referral to Student Assistance Counselor.

	2 <sup>nd</sup> & Subsequent Violations	10 O.S.S. Assignments, Police Contact, Referral to the Superintendent and School Committee for Additional Discipline and Intervention. May Include Indefinite Suspension from School
F. False Presentation	1 <sup>st</sup> Violation	2 O.S.S. Assignments, Police Contact, Completion of Restorative Paper, 10 Hours Community Service, Referral to the Student Assistance Counselor
	2 <sup>nd</sup> & Subsequent Violations	3-10 O.S.S. Assignments, Police Contact, Referral to the Superintendent and School Committee for Additional Discipline and Intervention. May Include Indefinite Suspension from School
<p><b><i>Any two substance abuse offenses over the course of a student's high school career will result in police notification, O.S.S. assignments; and referral to the School Committee for additional discipline and intervention, which may include indefinite suspension from school. The Superintendent, at his/her discretion, may implement this segment of the policy when two substance abuse offenses occur over the course of a student's middle/high school career.</i></b></p>		
<b>VII. Technology</b>		
<ul style="list-style-type: none"> <li>• Unauthorized Use and Attempted Access, such as but not limited to: <ul style="list-style-type: none"> <li>○ Unauthorized use of printers</li> <li>○ Attempting to access any programs (including games), directories or files on the system without explicit permission of or direction from the classroom teacher or technology coordinator.</li> <li>○ Unauthorized use of email or "chat rooms".</li> <li>○ Use of unauthorized software.</li> <li>○ Attempted or successful logging in to a system using another student's user ID.</li> </ul> </li> </ul>	All Violations	1-3 E.S.D. Assignment(s)
<ul style="list-style-type: none"> <li>• Unauthorized Access and Minor Vandalism, such as but not limited to: <ul style="list-style-type: none"> <li>○ Attempted or successful logging in to a system using a teacher's or administrator's user ID.</li> </ul> </li> </ul>	All Violations	1-5 O.S.S. Assignments; Police Contact; Loss of Access; Possible Referral to the Superintendent and/or School Committee

<ul style="list-style-type: none"> <li>○ Installing any software or unauthorized downloading or copying of software.</li> <li>○ Reconfiguring, defacing or damaging computer hardware (workstations, printers, etc.) including removing or switching key covers on the keyboard or removing mouse balls.</li> </ul>		Committee for Additional Discipline and Intervention May Include Indefinite Suspension from School
<ul style="list-style-type: none"> <li>● Unauthorized Access and Major Vandalism with Malicious Intent, such as but not limited to: <ul style="list-style-type: none"> <li>○ Accessing or deleting data or programs with malicious intent to interfere with the operation of the network.</li> <li>○ Accessing data or programs with the intent of modifying or deleting confidential information.</li> <li>○ Severely damaging hardware (vandalism).</li> </ul> </li> </ul>	All Violations	5-10 O.S.S. Assignments; Police Contact; Restitution Access; Possible Referral to Superintendent and/or School Committee for Additional Discipline and Intervention May Include Indefinite Suspension from School
<b>VIII. Transportation</b>		
A. Motor Vehicle Violations (e.g., speeding, reckless driving, not following directions of traffic/bus supervisors, parking in a restricted area, etc.)	1 <sup>st</sup> Violation	Loss of Parking for 1 Week Possible Police Contact
	2 <sup>nd</sup> Violation	Permanent Loss of Parking Possible Police Contact
B. Parking Without Permission	All Violations	1-3 E.S.D. or Saturday School Assignment(s), Car May be at Owners Expense

**Out-of-School Suspensions in Excess of Ten Days**

Any out-of-school suspension in excess of ten days shall involve the implementation of an alternative plan as required by R.I. General Laws 16-21-27. The Superintendent, or his designee, shall develop such plans on an individual case-by case basis which may include, but not be limited to, placement in an alternative setting, tutoring, counseling, and computer-assisted instruction.

**ALTERNATIVES TO OUT-OF-SCHOOL SUSPENSION**

In an effort to reduce the incidence of missed class work and to positively change undesirable student behavior, the principal or designee shall have the option of assigning students to perform community or school service as an alternative to out-of-school suspensions of one day. Service shall be assigned on a Saturday at the rate of three (3) hours of service per day of out-of-school suspension. Failure of a student to report or to meaningfully participate in the service requirement will result in the reinstatement of the out-of-school suspension plus make-up of the Saturday Service. Service may be assigned for violations of the discipline code related to a) class disruption, b) cutting class, c) damage, theft, vandalism of property, d) disruptive or unsafe devices, e) distribution of unauthorized material, f) ESD violations, g) insubordination, defiance, disrespectful behavior, h) leaving school without permission, i) lunchroom misconduct, j) recreational equipment, k) smoking and possession of tobacco products, l) vulgarity, obscene gestures, pornography, and m) technology. Parents will be notified of the service requirement. Students will be prohibited from attending/participating in extracurricular or sporting events during the time scheduled for Saturday Service.

**DEFINITIONS**

<p>Cheating, Forgery and Plagiarism</p>	<p>Academic dishonesty in any form is a serious offense in any institution of learning. Students who choose to be academically dishonest cheat not only themselves and their teachers, but also all other students who show integrity in their efforts.</p> <p>Plagiarism is the use of and representation of other people’s words and/or ideas, in whole or in part, as one’s own work. This definition applies to words or ideas taken without proper acknowledgement from any published or unpublished source, including books, periodicals, Internet sites, and essays or other works of fellow students. Teachers will inform students at the beginning of a course as to the grading procedures to be applied in their particular courses.</p> <p>Plagiarism may take many forms,</p>
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	<p>including, but not limited to, the following:</p> <ol style="list-style-type: none"> <li>1. Copying word for word from any outside source without proper acknowledgement. This applies to the use of an entire paper, to the use of entire sections and paragraphs, and to the use of a few words, phrases, and/or structure. This also includes non-textual material, including musical and artistic copyrighted compositions as well as theatrical and dance choreography.</li> <li>2. Intentionally paraphrasing ideas from any outside source without proper acknowledgement.</li> <li>3. Submitting in whole, or in part, the work of another student.</li> <li>4. Submitting in whole, or in part, an assignment written for another course by someone else.</li> <li>5. Intentionally allowing one's essay, assignment, or test answers to be copied by another student.</li> </ol>
<p>Damage to School Property</p>	<p>Students are issued various materials throughout the year (textbooks, calculators, etc.) for which they are held responsible. In the event that any of the materials are destroyed, defaced or lost, the student will be issued an accountability slip - that is, a requirement to pay an amount of money in lieu of the material issued. Destruction or defacement of school property in any form will result in serious disciplinary action. Should materials become lost during the school year, students are to report this to their teacher and make arrangements to pay for the replacement. Students will be allowed to take exams, but will receive an incomplete until restitution is made. Report cards will be withheld until accountabilities are settled.</p>
<p>Distribution of</p>	<p>Any student who willfully and knowingly</p>

Unauthorized Material	distributes any petitions, circulars, newspapers and other printed matter; wears any button, badge, or other insignia; or posts on a bulletin board any item in violation of school committee policy may be suspended or indefinitely suspended or otherwise penalized, depending on the severity of the violation, and in accordance with the established disciplinary procedures.
Dress Code	Students are expected to be neatly dressed and groomed. Respect for Chariho, as well as one's self, demands appropriate dress at all times. Safety considerations require prohibition of bare feet and sunglasses in buildings; other items may be specified by specialized programs. Bathing suits; hats, hoods, or other headwear; sleepwear; clothing that exposes the torso; display of undergarments; or attire that may lead to disruption of normal school activities are also prohibited. If dress is disruptive to learning, school authorities will have the prerogative to take corrective action. Inappropriately dressed students will be asked by school personnel to change or cover themselves to conform to these expectations.
Drug Paraphernalia	Any object or device used, intended for use, or designed for use in ingesting, inhaling, injecting, or otherwise introducing controlled or restricted substances into the human body (e.g. bong, pipes, roach clips, cocaine spoons, crack vials, tobacco rolling papers) or any object or container used, intended for use, or designed for use in storing, concealing, or distributing controlled substances.
Insubordination/Defiance	Students and staff should expect to be treated with respect. These offenses are categorized by disrespectful behavior and/or refusal to follow school rules.
Lunchroom Behavior	Disciplinary action will be taken when a

	<p>student violates the lunchroom rules or exhibits disrespectful behavior towards cafeteria workers, lunchroom supervisors or other students while in the cafeteria.</p> <p>All students will:</p> <ol style="list-style-type: none"> <li>1. Remain seated, talk quietly,</li> <li>2. Behave in a courteous manner at all times,</li> <li>3. Clean table area and return tray to its proper place,</li> <li>4. Refrain from taking food/drink from the cafeteria, and</li> <li>5. Refrain from asking other students for money.</li> </ol>
<p>Parking</p>	<p>Limited student parking is allowed on campus for seniors. Permits to park on campus must be obtained at the Deans' Office. To obtain a permit, a student must present a valid copy of his / her license, current registration, and insurance policy, as well as a form signed by the parents granting permission for the student to drive to school. Students must park in the student parking lot in a designated numbered space. When available, one-day temporary permits may be granted by the Deans' Office provided all other permit requirements are met. Parking on campus is a privilege and students may forfeit that privilege if school rules are not followed (see parking contract). The administration reserves the right to search a student vehicle on campus if there is a reasonable suspicion that the vehicle contains evidence related to a violation of the behavior code. The following violations will result in OSS, ESD, detention, and/or temporary or permanent loss of parking privileges.</p> <ol style="list-style-type: none"> <li>1. Parking on campus without a permit.</li> <li>2. Damage to school property</li> </ol>

	<p style="text-align: center;">with restitution.</p> <ol style="list-style-type: none"> <li>3. Parking in other than assigned parking space.</li> <li>4. Speeding and/or reckless driving on school property.</li> <li>5. Unauthorized use/transfer of a parking permit.</li> <li>6. 3<sup>rd</sup> and subsequent tardy to school per semester.</li> <li>7. Leaving the Chariho campus without permission.</li> <li>8. A combination of 3 ESD/OSS per semester will result in loss of parking pass for the school year.</li> </ol>
Sexual Harassment	<p>It is the policy of the Chariho Regional School District, as well as state, federal and local law, (including, but not limited to, Title VII of the Civil Rights Act of 1964 As Amended, Title IX of the Education Amendments of 1972, Rhode Island General Law 28-5.1, Fair Employment Practices Act, Rhode Island Public Law Title 16-38-1.1, and the Carl Perkins Act) that sexual harassment of a student, present or prospective employee, or visitor shall not be tolerated. Violation of this policy and of the law, if proven, will result in disciplinary action. Any person who believes that he/she has been the recipient of sexual harassment may seek redress through the Chariho Regional School District's Sexual Harassment Grievance Procedure.</p> <p><i>Sexual harassment is defined as:</i> Unwelcome advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:</p> <ol style="list-style-type: none"> <li>1. Submission to such conduct is made either explicitly or implicitly a term or</li> </ol>

	<p>condition of an individual's employment or success as a student;</p> <p>2. Submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual; or</p> <p>3. Such conduct has the purpose or effect of substantially interfering with an individual's work or educational performance, or creating an intimidating, hostile or offensive working or educational environment. Refer to separate school committee policy for specific explanation of considerations and grievance procedures (<a href="http://www.Chariho.k12.ri.us">www.Chariho.k12.ri.us</a>).</p>
Dating Violence	<p>The Lindsay Ann Burke Act (16-85) requires the creation of policy that fosters a school environment that is free of dating violence. Dating violence will not be tolerated at Chariho High School and shall be immediately reported to a Dean of Students or school administrator; all reports of dating violence will be investigated. Dating violence is defined as a pattern of behavior where one person uses threats of, or actually uses physical, sexual, verbal or emotional abuse to control his or her dating partner. Guidelines apply to events that occur on school premises, on a school bus, at a school stop, or at any school-sponsored event.</p>
Tobacco Products	<p>Rhode Island State Law prohibits the use of tobacco products on public school campuses. In order to comply with state law, to provide a safe and healthy learning environment, and to establish a positive role model for good health habits, it is necessary that the Chariho School District use all of its power and authority to insure that tobacco products are not used on any of its campuses, or any other location under the school district's jurisdiction.</p>

	Students are, at all times, prohibited from the use, possession, purchase, sale, or other transfer of tobacco products. Non-students are prohibited from the use or transfer of tobacco products. This policy applies to all school and non-school events held on all school property, whether owned, leased, or rented, 24 hours per day, 7 days per week.
Fighting	Students and staff have the right to a safe and orderly environment to be productive and to maximize their potential. Fighting interferes with these expectations. Fighting is defined as an aggressive physical act between two or more students. It results in hostile contact that could include hitting, pushing, kicking, etc. This behavior is inappropriate, disruptive, and threatens the safety of all students and staff. Students need to develop skills to deal with conflict in ways other than physical contact.
Harassment, Intimidation, Bullying	<p>1. <i>Prohibition against Harassment, Intimidation or Bullying:</i> Harassment, intimidation or bullying at school is prohibited. This policy shall be published in the student handbook and in employee training materials.</p> <p>2. <i>Definition of Harassment, Intimidation or Bullying:</i> “Harassment, intimidation or bullying” means an intentional written, oral or physical act or threat of a physical act that, under the totality of circumstances: (i) a reasonable person should know will have the effect of: physically harming a student, damaging a student’s property, placing a student in reasonable fear of harm to his or her person, or placing a student in reasonable fear of damage to his or her property; or (ii) is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational</p>

	<p>environment for a student.</p> <p>3. <i>At School:</i> In the context of this policy the phrase “at school” includes the following places and situations: in a classroom or elsewhere on or immediately adjacent to school premises; on a school bus or other school-related vehicle; at official school bus stops; and at any school-sponsored activity or event, whether or not held on school premises.</p> <p>4. <i>Reporting Harassment, Intimidation or Bullying:</i> The Principal of each school in the Chariho Regional School District shall establish and prominently publicize to students, staff, volunteers, and parents, procedures outlining the manner in which a report of harassment, intimidation or bullying may be filed and the manner in which a report will be processed by the principal or the principal’s designee. The victim of harassment, intimidation or bullying, anyone who witnessed this activity, and anyone who has reliable information that an act violating this policy has taken place are encouraged to file a report promptly concerning such behavior. Under Rhode Island law, any school employee who promptly reports an incident of harassment, intimidation or bullying to a building principal, and who makes this report in compliance with this policy and the procedures established by the building principal, is not liable for damages arising from any failure to remedy the reported incident. R.I. Gen. Laws § 16-21-26(h).</p> <p>5. <i>Investigation of Harassment, Intimidation or Bullying:</i> The building principal, or his or her designee, shall investigate all allegations of harassment, intimidation or bullying. If the allegation is found to be credible, appropriate disciplinary sanctions, subject to any</p>
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	<p>appropriate due process procedures, will be imposed. The investigation will include an assessment of what effect the harassment, intimidation or bullying has had on the victim.</p> <p>6. <i>Prohibition against Retaliation:</i> No student, employee or volunteer shall engage in, or solicit others to engage in, any retaliation, reprisal or false accusations against a victim, witness or one with any information about an act of harassment, intimidation or bullying.</p> <p>7. <i>Instruction in the Prevention of Harassment, Intimidation or Bullying:</i> The principal of each building shall ensure that students, and employees and volunteers who may have significant contact with pupils, are given instruction regarding this policy against harassment, intimidation or bullying. This instruction shall include methods of discouraging and preventing this type of behavior, the procedure to file a complaint, and the disciplinary action that may be taken against those who commit acts in violation of this policy.</p>
Recreational Equipment	<p>Personal property that is not used in the instructional program should not be brought to school. This includes bicycles, any audio equipment, cards, toys, beepers, cell phones, squirt devices, computer games, skateboards, and similar types of items. If students bring such articles to school and/or engage in improper use, they will be confiscated and reviewed, if applicable.</p>
Video Voyeurism	<p>Video voyeurism occurs when a person uses, installs, or permits the use or installation of an imaging device to capture, record, store, or transmit visual images of the intimate areas of another person.</p>

Weapons	<p>The School Committee acknowledges the importance of respect for authority within the schools. The Committee requires that a student's first violation of Unlawful Endangering Behavior and Weapons sections of the codes involving a staff member will cause an immediate referral to the Committee for disciplinary action which may include indefinite suspension from school. A weapon (or facsimile) includes any item that may be used to cause harm.</p> <p><i>A second violation in one school year of the Unlawful Endangering Behavior and/or Weapons section of the code will cause the student to be immediately referred to the School Committee for discipline which may include indefinite suspension. In accordance with SEC 4141 – The Gun Free School Act of the Elementary and Secondary Education Act and RI General Law, Section 1, Chapter 16-12 – Relating to a Gun Free School, a one-year suspension will be imposed upon any student who is in possession of a weapon on school grounds. The term of suspension may be shortened by the superintendent on a case-by-case basis.</i></p>
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**GENERAL NOTATIONS**

1. Parents will be notified of all infractions of the behavior code. All suspensions require parental contact by letter.
2. Length of suspension invoked by building administrators is limited to a 10-day maximum. Students will be assigned to an alternative educational setting on the 11<sup>th</sup> day of cumulative suspension; nothing in this policy prohibits the assignment to an alternative educational setting prior to the 11<sup>th</sup> day of cumulative suspension.
3. Consequences may be adjusted, in consultation with the Superintendent (or designee), based upon the severity of the offense.

4. Parents/guardians may appeal their student's suspension by the administrator (or designee) to the Principal; the Principal's decision to the Superintendent; the Superintendent's decision to the School Committee; and the School Committee's decision to the Rhode Island Department of Education; in that order. An appeal to successive levels of authority must be made within one day of the issuance of the consequence and/or the date of any appeal decision by the Principal or Superintendent and must be in writing stating clearly the basis for the appeal. The appeal will be heard at the Superintendent's level within twenty-four (24) hours of the filing of the appeal. Whenever practicable, the School Committee will hear an appeal of the Superintendent's decision at the next regularly scheduled School Committee meeting.
5. If a student is suspended on a Friday, he/she is precluded from attending or participating in extracurricular or sporting events which occur during that weekend. Students may not attend or participate in extracurricular or sporting events on any day during which a suspension occurs. Suspensions include those which are conducted in-house, out-of-school, and in alternative settings.
6. At school-sponsored events, all behavior code provisions are applicable and students are subject to the authority of school personnel.
7. In accord with Section 300.532, a manifestation hearing will be conducted for students with IEPs and 504 Plans to determine if behaviors causing suspensions in excess of ten cumulative days are a manifestation of a student's disability.
8. In accord with 16-19-6, students who persistently violate rules and regulations and who persistently misbehave in school may be referred to Truancy Court. In addition, students with chronic behavior issues may be referred to the Superintendent and/or School Committee for additional discipline.
9. Students who are excessively out of class may be placed on pass restriction at the discretion of the deans and/or administrators.
10. In rare cases, even after multiple attempts to constructively change poor behavior, students continue to negatively impact the learning environment. In these instances, at the discretion of the principal and when positive results are likely to occur, parents/guardians may be required to attend school with their children.
11. Administrators, or their designees, have the authority to discipline students when unlawful acts under Rhode Island law are committed that do not fall within the confines of this discipline code.

12. Except as provided by law, all rights and responsibilities of a student's parents transfer to the student on the student's eighteenth birthday.

revised 5-13-08, 11-18-08, 4-28-09, 7-14-09

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### **RULES FOR BUS RIDERS AND EXTRACURRICULAR ACTIVITIES**

**BUS RULES:** All passengers on school buses are subject to all federal, state, and local school committee policy. The operator is in complete charge of the bus and is responsible to the contractor and the school committee for the safety and conduct of the passengers. Laidlaw Transportation will provide a copy of all rules and regulations pertaining to bus transportation.

**LATE BUS:** Late buses leave the Chariho campus Monday through Thursday at approximately 2:45 P.M. These buses are to be used by students who are participating in co-curricular activities, receiving extra help from their teachers, and students on detention. Students are required to have a signed late bus pass from a teacher, coach, or administrator to be admitted to a late bus. All school rules apply for students waiting for the bus.

**SCHOOL DANCES:** Tickets are sold in advance and may be reserved. Only Chariho High School students are invited to all dances except proms, the Winter Ball, and Homecoming in which students may bring one guest. Guests must be approved by the administration at least forty-eight hours before the dance. Students and guests must abide by all dance and school rules. Chariho students are responsible for ensuring that their guest is aware of and follows all dance and school rules. Misbehaving guests will forfeit the privilege of attending other school activities.

- All High School dances will run from 7P.M. to 10:30 P.M.
- Students must arrive at dances within one hour after dance begins (no later than 8P.M.). Students are only allowed to leave no earlier than 9:30P.M., one hour before the dance ends.
- A student must arrive with his/her guest. ID is required for all guests.
- No students over the age of twenty-one will be allowed to attend Chariho High School dances. Middle school students are not allowed at CHS dances.

**PROM POLICY:** Students and guests must agree to abide by all school rules. Misbehaving guests will forfeit the privilege of attending other school activities.

- Students of given class are invited with guests.
- Guests must be at least a freshman in high school and no older than 21. ID is required for all guests.
- Proms will begin at 7P.M and end at 11P.M. Students must arrive no later than 8P.M.and can leave no earlier than 10P.M.
- Students, their guests, and their parents must sign a contract agreeing to these rules before they can purchase a ticket to a prom.

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**SPORTS SPECTATORS:** Chariho students have the responsibility each year of maintaining a spirit of good sportsmanship in connection with interscholastic athletic contests both at home and away. Student spectators will continue to represent our school favorably by using sound judgment at all times.

Our students will:

1. Demonstrate appropriate enthusiasm and encouragement for their teams.
2. Refrain from booing or in any way distracting our opponents.
3. Exhibit proper behavior toward opposing players, spectators, and game officials.
4. Refrain from walking on the playing surface when moving to or from seats.
5. Refrain from bringing food or beverages into the gymnasium.
6. Refrain from smoking on the campus.
7. All school rules apply to student spectators at home and away games.

**DRESS CODE FOR GRADUATION CEREMONY:** All seniors must wear appropriate dress under their gowns to participate in the formal graduation ceremony. Appropriate dress will include the following: **Girls:** dress, skirt/slacks and blouse. No tank tops, halter tops, shorts, or bathing suits will be allowed. No bare feet, sneakers/athletic shoes, or boots will be allowed.

**Boys:** slacks, shirt with a collar, shoes. No tank tops, t-shirts, shorts, or bathing suits will be allowed. No bare feet, sneakers/athletic shoes, or boots will be allowed.

Class advisors and/or administrators will only allow properly attired students into the venue for the procession to graduation. Students without proper attire will be turned away. Their diplomas will be removed from those to be distributed at the ceremony and will be available for pickup at the main office in the High School on the next work day after graduation.

**CO-CURRICULAR ELIGIBILITY REQUIREMENTS:** The Chariho Regional School District is an educational institution with the primary function

of educating students. Athletics, co-curricular activities, and special trips are of a secondary nature when it comes to academic standards we wish to instill in our students.

Students wishing to participate in athletics, co-curricular activities, and special trips must maintain a minimum overall average of 70 and no more than one failure each quarter. Underclassmen who do not maintain an average of 70 and no more than one failure in the fourth quarter are not eligible to participate in co-curricular activities in the first quarter of the following year.

**BREATHALYZER POLICY:** The Chariho Regional School District is committed to eliminating the use of alcohol by students who are involved in school-related activities. Alcohol use by students is illegal and poses a serious threat to both the student and other members of the school community. Therefore, any student for whom there is a reasonable suspicion of the use of alcohol before or during the school day, prior to or during school-sponsored activities, or on \*school property, may be asked to submit to a breathalyzer test.

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The following guidelines shall apply:

1. A student about whom there is a reasonable suspicion of consumption of alcohol may be asked to submit to a breathalyzer test. Indicators of reasonable suspicion may include, but are not limited to, alcohol odor, slurred speech, unsteady gait, lack of coordination, presence in the vicinity of an alcohol container, bloodshot or glazed eyes, or such other information as is reasonable to raise suspicion. No breathalyzer test will be administered if a student acknowledges consumption of alcohol.
2. Breathalyzer tests shall be administered in a secure location away from other students by the principal, assistant principal or other designee who has been fully trained in breathalyzer test administration.
3. Parents will be called following the administration of a breathalyzer test. If a student tests positive, parents must transport the student home; if a parent is not available to transport a student, local police will be called. Emergency medical personnel will be sought if the student is assessed to be in need of medical assistance. Students determined to have consumed alcohol will be subject to disciplinary consequences as detailed in the Standards for Student Behavior and Athletic Handbook, which shall include police notification.
4. There will be no random testing of students.
5. Refusal to submit to a breathalyzer test will be considered an act of insubordination and will be considered along with other evidence to determine whether or not a student has consumed alcohol.

\*For purposes of this policy, school property shall include, but is not limited to, school grounds, buildings, buses, gymnasiums, facilities rented by the District, and other facilities or premises utilized for school-sponsored activities and/or events.

*Adopted 8/14/07*

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