

Temporary Homebound Instruction Policy

The Chariho Regional School District Committee recognizes its obligation to provide temporary homebound instruction to students enrolled in the public schools who are unable to attend school as determined by school personnel due to medical or other legitimate reasons, as determined by the Superintendent. Temporary homebound instruction is provided in the core academic areas and is not meant to replicate the regular school day. The purpose of temporary homebound instruction is to enable a student to keep up with class work during an extended period of legitimate absence. This policy is not applicable to those students who receive tutoring through 504 plans or under IDEA.

For medical reasons, request for temporary homebound instruction must be made to the student's guidance counselor and accompanied by a statement from the student's physician identifying the diagnosis of chronic disease or critical condition that requires sustained absence from school. This diagnosis must clearly identify the student's incapacity to attend school. In addition, the physician will provide a timeline for the estimated beginning and ending date of absence, and the treatment plan. The student's parent must sign a release of information allowing the physician and school personnel to consult.

The guidance counselor shall follow procedures established by the Assistant Superintendent of Schools to determine whether the student's sustained absence from school will result in significant regression or upon the passage of ten (10) consecutive days of school absence, whichever occurs first. Temporary homebound instruction will be provided at the rate of a total of five (5) hours per school week at the elementary level and a total of six (6) hours per school week at the secondary level in the core academic areas. After each twenty (20) consecutive days of absence, the student's guidance counselor will initiate a review of the case, which must minimally include (1) consultation with the student's physician, (2) a review of student progress, (3) a report from tutors and (4) a plan to transition back to school. The review must be documented and must include a recommendation to the Assistant Superintendent for continuation or discontinuation of tutoring.

Unless absolutely necessary, tutoring will not be provided in the home; it may be provided in a public library or similar location. If it is absolutely necessary to provide tutoring in the home, a parent must be present for the entire tutoring session. Failure of a student to attend two scheduled tutoring sessions without legitimate reason and advance notice to the tutor will lead to the discontinuation of tutoring in that core academic area.

Preference for tutors will first be given to the student's teacher(s), then to other appropriately certified teachers employed by the Chariho Regional School District, then to non-Chariho appropriately RI certified teachers, and finally to a tutoring agency. All private tutors not employed by the Chariho Regional School District must participate in the employment process. Any agency used must provide a signed statement that tutors are appropriately certified in RI and have a negative background investigation finding.

During the first fifteen (15) consecutive days of temporary homebound instruction, the student's teacher will provide the tutor with assignments and will grade said assignments. The student will remain on the teacher's roster. Unless there are extraordinary factors as determined by the Assistant Superintendent of Schools, major course examinations will be administered by the student's teacher(s) upon the student's return to school, with ample time for study and preparation. Until grades are complete, an INC (incomplete) shall be entered and no course credit shall be granted.

After fifteen (15) days of temporary homebound instruction, the student's teacher(s) will provide the tutor with a long-term instructional plan indicating weekly curriculum benchmarks and the confidential major course assessments. The student will be exited from the teacher's roster. Tutors will assume responsibility for the generation and grading of assignments and will administer, grade, and keep confidential the major course assessments. At the conclusion of each quarter or trimester, or of actual tutoring, whichever comes first, the tutor will provide the student's guidance counselor with a summative grade. Said grade shall be accepted and factored into the final quarterly or trimester grade on a pro-rated basis. Until grades are complete, an INC (incomplete) shall be entered and no course credit shall be granted.

Temporary homebound instruction is not considered a substitute for regular school attendance.

Adopted 5-8-12, Revised and Effective 1-19-16