

# CHARIHO REGIONAL SCHOOL DISTRICT

## Job Description



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<b>Position Title</b>	Head/Assistant Coach – High School & Middle School
<b>Reports To</b>	Athletic Director/Middle/High School Principals
<b>Level/Grade</b>	6-12
<b>Type of position:</b>	<input type="checkbox"/> 12 Month <input type="checkbox"/> 10 Month <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Extra Curricular

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### Qualifications

- Current RI Coaching Certificate
- Current First Aid & CPR Certificate
- NFHS Fundamentals of Coaching Certificate
- Rhode Island State Component Certificate
- Concussion in Sports Certificate (yearly)
- Federal Background Check
- (May Be Required to Possess Chauffeur's License)

### Essential Duties and Responsibilities (*Varsity & JV programs*)

The primary function of the Head & Assistant Coach is to manage and oversee the athletic team to which they have been appointed. In these and other matters, the Head Coach has authority over the Assistant Coach.

- Instructs players in the rules, regulations, equipment and techniques of the sport.
- Organizes and directs individual and small group practice activities/exercises/tryouts.
- Assesses player's skills, monitors players during competition and practice and provides guidance to players to improve.
- Determines game strategy.
- Follows established procedures in the event of an athlete's injury.
- Models sportsman-like behavior and maintains appropriate conduct towards players, officials and spectators.
- Keeps the fitness center and facilities, along with the equipment room, in orderly condition and assumes responsibility for their security.
- Participates in special activities to include parent's night, banquets, award nights and pep assemblies.
- Performs support tasks such as distributing and maintaining eligibility forms, emergency data forms and other related records.
- Models nondiscriminatory practices in all activities.
- Provides for prevention and care of injuries.
- Plans, directs and supervises all phases of the sport's program in accordance with RIIL, RIPCOA and Chariho Regional School District policies.
- Monitors academic performance of athletes.
- Issues, maintains and collects uniforms and equipment.
- Supervises team members at all times.
- Responds to parent and participant inquiries.
- Informs the Athletic Director of any matters of concern.

### Supervises

- All team members

### Skills Required

- Organizational, technological, financial, interpersonal, oral and written communication

### Physical Demands

- The physical demands described here are representative of those that must be met by an employee

to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to stand, walk, sit, and talk or hear. Specific vision ability required by this job includes close vision and distance vision. Interact with the public and other workers. The position may require the employee to work weekend and extended hours. Direct responsibility for the safety and well-being of team members.

#### **Work Environment**

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The noise level in this environment may be loud.

#### **Education Requirements**

Yearly Concussion Certification and current First Aid/CPR Certification

#### **Terms of Employment**

Work year and stipend established by the School Committee & Athletic Director.

#### **Created 2/4/2016**

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*