



Chariho Regional School District

Office of the Superintendent of Schools

455A Switch Road
Wood River Junction, Rhode Island 02894

All Kids. All of the Time.



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EMERGENCY/CRISIS CHECKLIST FOR PARENTS

What are emergencies or crisis events?

A crisis is an “event or circumstance that often occurs without warning and usually poses an overwhelming threat to an individual or group” (Heath & Sheen, 2005). Some examples of crisis events are: severe weather, serious accidents, hazardous materials, student injury, or threats of harm, to name a few.

How will I know that there is an emergency or crisis event within the Chariho Regional School District?

The district will communicate to parents through one or more of the following avenues:

- One Call Now Automated Notification System
- Chariho District Webpage
- Television & Radio Media
- Twitter @charihoregional
- District Telephone Message

What should I do, as a parent, when a crisis event occurs within the Chariho Regional School District?

EMERGENCY DO'S	EMERGENCY DON'T'S
1) Follow instructions provided through one or more of the communication systems listed above. Make sure to listen to instructions from valid sources such as the Superintendent of Schools or Chief of Police.	1) Don't be influenced by outside media that may be unreliable. Don't call the school or central office, as this will cause jammed phone lines and prevent personnel from making emergency calls.
2) Report to the identified reunification area. Make sure to bring a photo ID.	2) Don't report to the building or location of the incident to search for your child. Don't block driveways or roads.
3) Follow instructions for picking up your child. Your child will only be released to those persons listed in your emergency contact information	3) Don't send someone who is not on your emergency contact list to pick up your child.
4) Help preserve order by being patient and assisting as needed. School staff will release children in an orderly fashion. This procedure will account for every child and prevent the possibility of injury.	4) Don't disregard the reunification process.

Parent Checklist:

- Make sure that all of your phone numbers and emergency contact numbers are current on the school file.
- Consider providing an alternative emergency contact besides you (and your spouse) in case either of you are unavailable.
- Ensure that the person responsible for picking up your child is aware that they must bring their photo ID.
- If possible, include an out of town emergency contact number for the school file in case local lines are jammed.