

**CHARIHO REGIONAL SCHOOL DISTRICT
KINDERGARTEN/GRADE 1 BUS RELEASE**

Charlestown School
363 Carolina Back Rd
Charlestown, RI 02813
Phone 401-364-7716
Fax 401-633-7078

Richmond School
190 Kingstown Rd
Wyoming, RI 02898
Phone 401-539-2441
Fax 401-633-7139

Ashaway School
12A Hillside Ave
Ashaway, RI 02804
Phone 401-377-2211
Fax 401-633-6208

Hope Valley School
15 Thelma Dr.
Hope Valley, RI 02832
Phone 401-539-2321
Fax 401-633-7099

1. Kindergarten and grade 1 students will not be left at a bus stop unless there is a designated responsible person there to meet them. Kindergarten and grade 1 children who get off in the afternoon at stops with other elementary children must still be met by a responsible person.
2. If a responsible person is not there to meet him/her, the student will be transported back to the bus terminal. The driver shall contact the terminal by radio as soon as the decision is made to retain the student on the bus. Terminal personnel shall immediately initiate efforts to contact the parent/guardian. If unsuccessful, police will be contacted to assist. If a child is retained on the bus, the child must be returned to the terminal. A parent/guardian may not meet the bus at another stop and ask for release of the child.
3. The first instance of a return of a child to the terminal, in the absence of emergency circumstances which prevented the parent(s) or designated responsible person from being able to receive the student at the bus stop, shall generate a warning to parents. The second offense shall generate a written warning and the third and any subsequent offenses shall be referred to the Superintendent or his/her designee for appropriate action, which may include a suspension of bus privileges for up to ten days.
4. A parent/guardian may sign a waiver, which would allow the child to be dropped off at the designated bus stop even if there is no responsible person there to meet the bus.

I have received a copy of the revised procedure for dropping Kindergarten and grade 1 students off at bus stops. I understand that the procedure directs that, unless a parent-designated responsible person is there to receive a Kindergarten or grade 1 student, the student will be transported back to the bus terminal and the parent/guardian/designee will have to pick the student up there.

Child's Name _____

Bus Stop Address _____

[] I wish to exempt my child from this procedure. I am, therefore, authorizing the bus driver to leave my child at his/her stop even if no parent or parent-designated responsible person is there to meet my child.

[] I do NOT wish to exempt my child from this procedure. I am designating the following people to meet my child:

Name Phone #

Name Phone #

Name Phone #

Name Phone #

Signature of Parent/Guardian

Date