

Storm Emergency Protocol for Transportation

Updated 03-06-2020

- Ocean State will contact police in the event of an early dismissal or a rerouting of the buses.
- Ocean State will update bus lists for every bus to include student names and phone numbers.
- When roads are blocked/closed, drivers will be instructed by Ocean State base where to bring students – first choice is to bring HS/MS students to an elementary school. This will allow parents of multi aged children to pick all children up at one location and will make it more likely that elementary runs will be on time.
- Secondary administrators will be dispatched to the elementary schools if a secondary run needs to drop students at an elementary school.
- Drivers will not drop students off anywhere other than their normal stop or a school.
- Drivers will radio Ocean State base once they arrive at elementary school after finishing HS/MS run.
- If students are brought back to an elementary school, Ocean State will try to have a small bus/van available to get into areas that are not passible by a full size bus when parents are unable to get out to pick child up
- Drivers will radio Ocean State base once last elementary child has been dropped off.
- Principals and school support staff will remain at school until Ocean State communicates that the last child has been dropped off.
- If this effects more families than can be contacted individually by telephone, Principals will notify parents using School Messenger by phone and by email as soon as possible.
- If radio contact is not possible, driver is to pull over, secure the bus, and contact the terminal by cell phone.
- Students contacting their parents by cell phone are to be instructed that the driver is allowed to drop them off only at the elementary school, and parents may pick them up only at that location.
- Drivers failing to follow through on this protocol will be subject to disciplinary action.