

Hope Valley Elementary School Handbook



**Hope Valley Elementary School
15 Thelma Dr.
Hope Valley, RI 02832
401-539-2321 phone
401-633-7099 fax**

MISSION STATEMENT

The mission of the Hope Valley Elementary School is to work in partnership with our colleagues, students, and families. We are committed to creating a learning environment where children are expected to achieve to their full potential.

SCHOOL GOALS

1. All students will acquire the knowledge to meet the increasing demands of a globally influenced world.
2. Our school will be rated as a commended or leading school based on RIDE's classification system.
3. All families and the community will demonstrate respect for and value education.
4. All students will utilize technological tools to enhance and expand opportunities to learn.

Academic Calendar 2017-2018

August/September

8/28	First Day of School – Students Report
9/4	School Closed – Labor Day
9/21	Early Release Day - 1:55 dismissal-AM Pre-K attends 8:35-1:55, No PM Pre-K

October

10/6	Mid-Trimester Progress Reports Issued
10/9	School Closed – Columbus Day
10/19	Early Release Day - 1:55 dismissal-PM Pre-K attends 8:35-1:55, No AM Pre-K

November

11/10	School Closed - Veteran's Day
11/16	Early Release Day - 1:55 dismissal-AM Pre-K attends 8:35-1:55, No PM Pre-K
11/22	End of First Trimester Grading Period
11/23-24	School Closed – Thanksgiving Recess

December

12/1	First Trimester Report Cards Issued
12/11-12	School Closed – Parent/Teacher Conferences
12/25-1/1	School Closed – Holiday Recess

January

1/11	Early Release Day – 1:55 dismissal-PM Pre-K attends 8:35-1:55, No AM Pre-K
1/15	School Closed – Martin Luther King Day
1/19	Mid-Trimester Progress Reports Issued

February

2/8	Early Release Day – 1:55 dismissal-AM Pre-K attends 8:35-1:55, No PM Pre-K
2/19-23	School Closed – Winter Recess

March

3/9	End of Second Trimester Grading Period
3/15	Early Release Day – 1:55 dismissal-PM Pre-K attends 8:35-1:55, No AM Pre-K
3/16	Second First Trimester Report Cards Issued
3/30	School Closed – Good Friday

April

4/12	Early Release Day – 1:55 dismissal-AM Pre-K attends 8:35-1:55, No PM Pre-K
4/16-20	School Closed – Spring Recess
4/27	Mid-Trimester Progress Reports Issued

May

5/17	Early Release Day – 1:55 dismissal-PM Pre-K attends 8:35-1:55, No AM Pre-K
5/28	School Closed – Memorial Day

June

6/11	Last day of school (6/17-6/26 > Make up days)
6/11	Third Trimester Report Cards Issued

Hope Valley School Faculty and Staff

Principal	Giuseppe Gencarelli	Math Literacy	Eric Mulvey
Secretary	Donna Sunderland	Library Media	Alison Ward
Clerk	Carrie Marshall	PE/Health	Robert Gargaro (PE)
Pre-school	Patricia Ciullo Jeanine Mankoff Lori Lambert Jane Kelly (CHS)	Health/Clinic	Jackie Sorensen (Health) Lynn Larned
Kindergarten	Patricia Koukas Tricia Abbott	Art	Amanda DiFranco
Grade 1	Lynn Haberek Pollyann Lilly	Music	Michele Anderson
Grade 2	Cristina D'Agostino Mary Ann Mello	ESL	Kayla Patten
Grade 3	John Fanning Deborah Zonfrilli	Spanish	Dori Carpenter
Grade 4	Denise Moretti-Foggo Jennifer Ricci	Resource	Kasey Girton
Teacher Assistants	Jennifer Andrew Sally Andreozzi Denise Boyd Lauren Ciringione Laurie Mello Denise Hall Patricia Moore Ashley Marsh Vasiliki Wilkinson Frances Smith Michelle Laurie Jennifer LaBelle	Social Worker	Anthony Campopiano Lisa Smith
Reading	Kerry Pastore Karen Pellegrino	Psychologist	Dana Pinatello (K-4)
		Speech/Language	Jessica Warren (K-4)
		OT	Stephanie LaPlante (PreK) Joanne Hellested (Prek-4)
		PT	Eric Dauphinais Suzanne Winchell Matthew Bishop
		Adaptive PE	MaryJo Piacenza
		Food Service	Nancy Ferria Barbara Browning
		Custodians	Ron Plante

Central Office Administration

Superintendent	Barry Ricci
Assistant Superintendent	Jane Daly
Director of Special Education	Jennifer Durkin
Asst. Special Ed Director	Mary Markowitz
Director of Finance	Susan Rogers
Director of Technology	Shawn Cole
Director of Buildings/Grounds	Doug Lander
Aramark Food Services	Jeff Powell

Important District / School Numbers

School District Office/Business	364-3260
Special Education Office	364-1160
ARAMARK Food Service	364-9368
Ocean State Transit (Bus Co.)	552-7608
Hope Valley School Number	539-2321
HV School Fax Number	633-7099

Contacting faculty and staff by e-mail

You may contact any school / district personnel through email by entering their “first name.last name” followed by @chariho.k12.ri.us. Example: giuseppe.gencarelli@chariho.k12.ri.us

School Hours

- 7:30-8:35..... Before School (fee) and/or Math Intervention Program
- 8:35..... School begins
- 3:20..... School dismissed
- 3:30..... School office closes
- 3:25-6:00..... YMCA School's Out (fee)

Bus Transportation

Please visit the Chariho Policy for transportation information at <https://www.chariho.k12.ri.us/policy>.

Cancellations, Delayed Openings, Early Dismissals

The school district will notify in one or a combination of the following methods:

- “One Call Now” to each home from district
- Local radio and television stations
- District website (www.chariho.k12.ri.us)
- Recorded announcement at 539-2321

In the case of early dismissal, all children will be placed on their assigned bus if they have not been picked-up prior to the dismissal. The school cannot hold children for your arrival after dismissal.

Attendance Policy – absences, tardiness, early dismissal

The purpose of the Chariho School District Attendance Policy is to bring students and teachers together so that learning can take place. Full day attendance for the Chariho elementary schools, including the Hope Valley School, is from 8:35 AM until 3:25 PM. Below is an excerpt from our attendance policy:

The purpose of the Chariho School District Attendance Policy is to bring students and teachers together so that learning can take place. Attendance at school is a serious matter and time lost from class, including tardies and early dismissals, is irretrievable. Studies show that attendance is directly related to a student’s success in school.

Attendance records are also part of a student's permanent record which may be passed on to any organization seeking reference. Rhode Island state law requires all students between the ages of six and sixteen years to be registered in and attend school regularly.

Exempt Absences

Exempt absences include a student's participation in an approved school-sponsored activity, suspension days, religious holidays, a death in the family, a doctor-excused illness or injury (doctor's written excuse must be submitted no later than five (5) school days following the absence), a school nurse teacher-excused illness or injury, court appearance, military deployment event, or dismissal from school by school principal or designee. Exempt absences do not count toward attendance policy limits.

Non-Exempt Absences

Non-exempt absences include all absences not listed as Exempt Absences. Non-exempt absences count toward attendance policy limits.

- Following four (4) non-exempt absences, which may include tardies, and/or early dismissals, the school will contact the parent/guardian to notify them of the attendance concerns and provide a copy of the attendance policy for their review.
- Following eight (8) non-exempt absences, which may include tardies, and/or early dismissals, the school will contact the parent/guardian in writing requesting a meeting. A referral may be made to the Attendance Officer.
- Following ten (10) non-exempt absences, which may include tardies, and/or early dismissals, a referral will be made to the Attendance Officer and/or Truancy Court.

Buses, Walkers and Self-Transported Children

Bus Students: Buses drop off at 8:35.

Parent Drop Offs: Parent Drop Offs will use the door by the kitchen between 8:20 and 8:35. Please do not arrive before 8:20 because adult supervision is not present. **Parents may drive around the front island where the propane tank is but please use caution when entering and exiting the parking lot.

Bus transportation is available for every child and we encourage you to use this service. Although, you will need to register for bus transportation. Contact the school or central office administration for more information. Children may walk or ride their bicycle to school with written parent/custodial permission and principal approval. Walkers/bicycle riders will not be permitted to leave the school grounds until the last bus has cleared the campus. In the case that conditions are not favorable for walking or riding a bicycle home, children will need to be picked up. Home transported children do not have to sign in unless they are tardy (after 8:35), but must be signed out at dismissal time.

Emergency Consent to Release Form

The school maintains an Emergency – Consent to Release Form. This form is sent home at the opening of each school year. This form is of vital importance and is the single most important lifeline between the school and the home. This form provides information regarding your child's safety and welfare:

- Emergency contact numbers (include cell and/or work number)
- Persons authorized to pick-up your child
- Custody information
- Health information

Please keep this information current. It is crucial to inform the school when information changes. Please do not list boyfriend/girlfriend/fiancé as a parent if they are not the biological parent (unless adopted or guardian).

Legal and Custody Issues

The school should be informed of legal and custody issues. If there are any changes to a court order, it is imperative to keep the office informed because the school abides by the most recent court decision on file here at school. PLEASE keep court orders and legal information current.

REMOVE AND RETURN THE LAST PAGE OF THIS HANDBOOK TO THE SCHOOL OFFICE

Student Safety and Security

- All school exterior doors are locked to ensure the safety of our students. If you need to enter the building, go to the main front door, press the buzzer, and identify yourself to gain entrance.
- Children are not released to anyone not authorized on the Emergency – Consent to Release (see Emergency section on the previous page).
- A safety and security plan is in effect and drills are conducted throughout the year (see Safety Drills).
- If you need to have someone other than an individual assigned to pick-up your child; you must contact the school in writing with a signature. The person picking your child up must show proper identification.

Instructional Curriculum

English/Language Arts (K,1,2,3,4)
Mathematics (K,1,2,3,4)
Science (K,1,2,3,4)
Social Studies (K,1,2,3,4)
Health (K,1,2,3,4), 1 x week

Physical education (K, 1,2,3,4) 2 x week
Library (K,1,2,3,4) 1 x week
Art (K, 1,2,3,4) 1 x week
Music (K, 1,2,3,4) 1 x week
Spanish (K, 1, 2, 3, 4) 2 x week

All instruction is based upon Chariho Regional School District Standards and the Common Core State Standards (CCSS). These documents are located on the district website.

Programs supporting Instruction

- Reading – C.O.R.E. (Consortium of Reading Excellence)
- Mathematics – Ready Common Core, CCSS supplemental materials, DreamBox
- Science – GEMS Net Science Kits
- Writing – Zaner-Blouser

Responsive Classroom

Responsive Classroom © techniques are applied and practiced in classrooms throughout the day.

Extended Day

At Hope Valley School there are extended days. Once a week from 3:25 – 4:15, K-4 teachers will stay after school to help selected students with reinforcement or extra help. A permission slip will be sent home to those select students the week before and this must be sent back.

Homework

Homework is at teacher discretion for practice and/or skill reinforcement or extended project work. As a general guideline, grades K-4 will not be assigned homework on weekends and holidays. When a student returns from absences, his/her work will be available to be made up. When a student is out sick, his/her work will be available at parental request for pickup at the end of the next school day. For each day of an excused absence, the student will be allowed one day to make up work missed.

The following guidelines are practiced:

Grade	Times per week	Homework Time
K	Teacher discretion	Up to 10 minutes
1 – 2	2-4 times per week *	10 to 20
3 - 4	3-4 times per week *	30 to 40

This time is inclusive of any assigned reading in Grades 1-4.

Parents are encouraged to read stories to their children, have their children read books to them, and take their children to visit the local library.

Absences and School Work

With the exception of planned exempt absences, assignments are not prepared for non-exempt absences (i.e. vacations). Assignments are usually in reading, writing, mathematics and/or at teacher discretion. Children away on a non-exempt absence are encouraged to read and practice taught skills. Upon return from any absence, children are provided one-day make-up for each day absent. If you expect your child to be out for an extended period, please inform the school as early as possible.

Reporting Student Progress

Report	Date Issued
1 st Mid-trimester Progress Report	October 6, 2017
1 st Trimester Report	December 1, 2017
Parent/Teacher Conference	December 11 & 12, 2017
2 nd Mid-trimester Progress Report	January 19, 2018
2 nd Trimester Report	March 16, 2018
3 rd Mid-trimester Progress Report	April 27, 2018
3 rd Trimester Report (final)	June 11, 2018

Testing - State Testing and District Common Assessments

Each year RI public school districts administer a state standardized test. These assessments report each child's proficiency and the school's overall proficiency in academic areas. We will be administering the RI State test in the spring for Math and English Language Arts in grades 3 and 4. More information will follow as the time nears. The district also administers a screening assessment three times a year. The district elementary schools also administer summative and formative assessments periodically throughout the year to check individual children's proficiency levels. These assessments help to guide instruction.

Learning Plans: Special Education, 504, RtI, PLP

If a child is encountering conditions that are disabling to his/her learning, either the school or parent may make a referral. Depending on the situation, one of the following may be developed:

- IEP - (Individual Education Plan) - serviced by the special education dept. and school IEP team
- 504 - serviced by the school based 504 team
- RTI - Response to Intervention plan - serviced by the school RTI Team
- PLP - Personal Literacy Plan – serviced by the school

If you need information regarding these plans, please contact the school principal.

Health, Clinic and Medications

The school nurse/teacher manages the clinic and is available every day to the children and for parent/ guardian consult. The nurse is responsible for:

- Maintaining and enforcing state and district policies and regulations
- Maintaining a child's health record
- Maintaining and dispensing prescriptions
- Routine health and wellness checks
- Annual preliminary hearing & eyesight tests
- Coordinating annual dental hygiene checks

REMOVE AND RETURN THE LAST PAGE OF THIS HANDBOOK TO THE SCHOOL OFFICE

- Dismissals due to health reasons

Prescription and Medications

All prescriptions and medications, including over the counter non-prescribed medications, must be delivered to the nurse by the parent/guardian. Please, **DO NOT** send medications in with your child.

Breakfast and Lunch

The school serves breakfast and lunch each day. The cost of the meal is advertised at the beginning of the school year. Menus are available on the district website at www.chariho.k12.ri.us. Free and reduced breakfast and lunch is available to those families who qualify. The form for free and reduced meals is sent home at the beginning of the school year and may also be obtained upon request from the school or directly from the District Lunch Program by contacting the ARAMARK office at 364-9368. Parents are encouraged to create a lunch account so meals are “purchased” ahead of time. Money sent into the school goes to the cafeteria where it is deposited into a child’s account. When a child makes a purchase, the amount is withdrawn using their “pin” number. There is a website where you can keep track of your child’s account. The site is www.myschoolbucks.com but you will need your child’s school ID code, which you can get by contacting Fran Sayer at Sayer-Frances@aramark.com. Money may also be sent in daily for single day lunch as well.

IMPORTANT NOTE: Please be sure to pay for your child's (children) lunch accounts in a timely manner. Checks can be made payable to “Chariho School District.” Chariho is keeping accounts accurately updated. Thanks for your attention to this matter.

Peanut Free and Allergies

ALL classrooms are designated as peanut free and tree nut free this school year! There are multiple students in various grade levels with severe allergies. Thank you for respecting this policy and helping to maintain a safe school environment.

Background Information: There is a difference between peanuts and tree nuts that causes them to be separately labeled. In the case of a tree nut, they are known as “true nuts” growing from trees. This includes a variety of nuts: hazel nuts, cashews, almonds, pecans, walnuts, hickory nuts, and so on. What are peanuts then? Just like the tomato, a vegetable that is really a fruit, a peanut is not actually a nut because it does not grow on trees, plus the composition is different. It actually belongs to the legume family because it grows in the ground.

- Children may bring peanut foods and foods containing peanut by-products **for lunch**, but they will **remain** in their lunch box/bag until lunch since classrooms must be peanut free/tree nut free.
- **Designated peanut free** means **no food products** containing peanuts or peanut by-products (oils, etc.) will be permitted in classrooms. **This includes snacks within the classroom but excludes lunches.**
- A **peanut free table** will be set-aside for lunch. Peanut allergic children will not sit alone. Only school lunch children and children with an allergy to peanuts/tree nuts will sit at this table.
- **No cafeteria** foods will be sold or prepared by the school that contains peanuts or peanut by-products.
- Parents/guardians/volunteers visiting any classroom must engage in **dental hygiene** that removes peanut smell from their breath/teeth and wash hands before working in a classroom.

Snacks

Parents are encouraged to send healthy snacks to school with their children for the mid-morning snack. Teachers do not check the nutritional value of any snack sent to school; however, snacks must be peanut and tree nut free. The school will restrict snacks containing peanut products and by-products. Snacks may not be shared.

Hope Valley School Food Policy

Due to increased awareness of food allergies and the desire of some homes to restrict their child's intake of certain food items, the school policy is to restrict most foods for whole class consumption that comes from the home or elsewhere. Unfortunately, this means that birthday celebrations, which include any treats such as cakes or cupcakes, are not permitted (absolutely no homemade food). Our school's staff values the milestones in our lives and in the lives of our students and want to recognize these important events. In celebrating our student's special events, classroom teachers may do the following:

- Recognize the event
- Class may sing a song or do a dance
- Child's name may be written or posted in a prominent area of the classroom or school
- Special practices/privileges may be granted.
- Non-food items may be distributed (i.e., special pencils, pens, eraser, stickers, etc.)

Although this school food policy may appear to be overly restrictive, it is the only policy that works and we will strictly enforce these guidelines. There are 2 options parents can pursue:

1. You can also send in other various non-food items like pencils, pens, eraser, stickers, etc.
2. Parents and teachers can obtain special privileges by contacting the principal in advance for special days. The school and ARAMARK have a specific approved food/snack list.

When we do special things here at school, we are aware of what foods we can use or we make use of the school food program through ARAMARK. When it comes to family events where you accompany your children like the Halloween party, Ice Cream Social, movie nights, family picnic, etc., we lift the restrictions because we know you are monitoring or will provide food that is acceptable. If you have special requests, please do not hesitate to contact the school. Thank you for your understanding and cooperation with this matter.

Parent Volunteers and Chaperones

Parents and guardians are encouraged to volunteer to assist in the classroom, in the school library or for other school activities. The classroom teacher and the principal determine the number of volunteers or chaperones appropriate/necessary for a classroom or an event. If you wish to be a volunteer or a chaperone, you may contact the teacher or respond to a request from the teacher. In all instances, parents, guardians and community members are required to obtain a BCI (Background Criminal Investigation) check (see below). The principal will make the final determination concerning placement of volunteers and chaperones.

BCI Checks

The Chariho Regional School District screens volunteers to evaluate potential risk of harm to students or staff. Information obtained is not an automatic bar to volunteer work, but is considered in view of all relevant circumstances. All volunteers in the Chariho Regional School District must agree to an annual Rhode Island Bureau of Criminal Identification background investigation. Screenings will be conducted at no cost to the volunteer. BCI checks are necessary to determine if an individual may be a threat to a child's safety. Every individual working in a setting with children is required to have a BCI check. To obtain a BCI check, go to the school office with license and complete the appropriate form. The district office will submit the form to the Rhode Island State Attorney General. In 4 to 6 weeks the school will be notified as to the results. It is the responsibility of the individual requesting the BCI check to contact the school for a BCI status report.

Discipline Process

This policy is designed to support the standards of respectful and responsible student conduct. The school must be an environment where students, school personnel, parents/guardians, and community are free from conduct that either threatens or does mental/physical harm to them or others. Students are expected to conform to respectful and responsible conduct while at school, or while engaged in school functions away from school. Respectful conduct standards require that we treat others as we wish to be treated, showing kindness, consideration and acceptance when engaged with others. Responsible conduct standards require that we are in control of our actions,

are accountable for our actions and take responsibility for our actions. It also means being trustworthy and honest. The school recognizes the value of immediate and positive response to disrespectful, inappropriate and irresponsible conduct. Please refer to the Chariho Website for more information. Most instances of misconduct are usually that of children being children and are handled at school. In many instances you may not be informed of every infraction because we work with children to assist them to learn from their experiences and become responsible decision makers. Continued infractions may call for a conference with the home and the child to agree on a course of corrective action. The principal has the discretion to modify the consequences set forth in the standards. The following is the process for students who are referred to the office for major/ inappropriate behavior.

1st Referral:

- A. Conference with Student
- B. Time in Office
- C. Possible Notification to Parent/Guardian

2nd Referral:

- A. Conference with Student
- B. Loss of Privilege
- C. Notification to Parent/Guardian
- D. Possible after school detention, in-school suspension, or out of school suspension*

3rd Referral:

- A. Conference with Student
- B. Loss of Privilege/s
- C. Parent/Guardian conference with Principal
- D. A likely after school detention, in-school suspension, or out of school suspension*

4th Referral and Remaining Referrals:

- A. Conference with Student
- B. Notification to Parent/Guardian
- C. After school Detention (Parents are given 24 hours' notice but are encouraged to have their child stay after that afternoon for 30 minutes.)
- D. After school detention, in-school suspension, or out of school suspension*

**Students can receive out of school suspension as a consequence if behavior is endangering others or themselves.*

Toys and Electronic Devices

Toys, games, electronic devices, trading cards, and collectables should not come to school. We are aware that the transportation service may permit items like I-pods, I-pads, cell phones, and Nintendo DS's and such on the buses to help keep the children occupied. When this occurs, once at school, these items should not be removed from the child's backpack. In all circumstances the school will not be responsible for lost, stolen or broken items. We do not conduct backpack or pocket searches for missing items.

Dress Code

The school does not have a dress code, but it does ask that:

- Shoes be secured across the toe and heel (no flip-flops, please)
- Clothing be seasonal / weather appropriate
- Clothing provide a reasonable degree of modesty

If determined that any of the above affects a child's safety, health or learning we may contact you or inform you through a note. In the case of weather conditions, the school will determine if the clothing being worn prohibits a child from engaging in outside activities.

School Social Worker and Psychologist

We are aware that children may encounter personal issues and/or concerns that are distracting to their learning or well-being. In some cases the principal may ask that either the social worker or school psychologist check in with a child. In these instances, the seriousness of the situation determines if we contact you. In other instances, the parent or guardian may wish either the social worker or psychologist to talk with your child. You may contact either of them directly or you may contact the principal who will have the social worker or school psychologist call you before speaking with your child.

School Organizations

- **PTO** – meets on the second Monday of each month in the library at 6:30 PM. All parents and guardians are members of the PTO. The primary responsibility of the PTO is to establish and maintain student life quality and to facilitate the cultural arts program and all annual home/school events. Fundraising is a major task undertaken to support these efforts. Your attendance at meetings is encouraged. Below are the PTO dates for the school year.

o September 11	o February 12
o October 16	o March 12
o November 14	o April 9
o December 18	o May 14
o January 8	o June – TBD
- **Hope Valley Site Council** – Meetings are held in the school library at 5:00 PM. The HVSC is the school improvement team and consists of the principal, parents, community and faculty. The primary duty of the HVSC is to write and monitor the annual school plan. Meeting dates for this school year are:

o September 11	o January 8
o October 16	o March 12
o November 14	o May 14
- **Hope Valley School Garden Committee** – This is a school district effort to establish a year-round garden at every school. Mrs. Foggo is the gardening coordinator. For more information on how you can become involved, please contact her. Denise.Moretti-Foggo@chariho.k12.ri.us
- **Safety Team Committee** – meets once a year (or as necessary) to review and update/revise the crisis plan and the school safety plan.

Safety Drills

The school practices several safety drills during the year. We are expected to complete 15 total drills. These are:

- Fire
- Lock Down
- Building/Campus Evacuation
- Shelter-In-Place
- Bus Evacuation

Directory

Hopkinton School Committee Members

- Sylvia Stanley (Sylvia.Stanley@chariho.k12.ri.us)
- Lisa Macaruso (Lisa.Macaruso@chariho.k12.ri.us)
- Catherine Giusti (Catherine.Giusti@chariho.k12.ri.us)
- Georgia Ure (401) 539-2160 or (401) 539-4050

HOPE VALLEY ELEMENTARY SCHOOL

15 Thelma Drive
Hope Valley, RI 02832
401-539-2321

Giuseppe Gencarelli
Principal

Denise Moretti-Foggo
Lead Teacher

To: Parents/Guardians
From: Giuseppe Gencarelli
Date: 8/28/17
RE: District Policies and School Handbook

Please take time to review and discuss the policies below as well as the Hope Valley School Handbook with your child(ren) by Friday, September 8, 2017. Policies can be found at www.chariho.k12.ri.us/policy. If you need hard copies of these policies, please do not hesitate to contact the office and we will gladly send you hard copies. Should you have any questions or concerns regarding these policies, please contact me for further clarification. Thank you!

- Attendance Policy
- Standards for Student Behavior (Elementary Schools)
- Bus Behavior Code
- Responsible Use of Technology Policy
- Videography, Photography, and Audio Recording Policy

Please return the bottom portion of this form

I, _____, have read all of the above policies
(Name of Parent/Guardian)
as well as the Hope Valley Elementary School Handbook.

Student Name: _____ Teacher/Grade: _____

Signature: _____ Date: _____